

## **Safeguarding Learner Attendance & Prevent Policy**

### **Safeguarding and promoting the welfare of children**

#### **This includes everyone under the age of 18**

1. Protecting children from maltreatment; Looking out for all signs of Abuse, including, Physical Abuse, Emotional Abuse Sexual Abuse and Neglect
2. Preventing impairment of children's health or development
3. Ensuring that children grow up in circumstances consistent with the provision of safe and effective care
4. Taking action to enable all children to have the best outcomes.
5. All safeguarding issues identified and beyond our remit are reported to the correct authorities.

**All staff are given safeguarding training as part of staff induction including the following.**

- Child protection policy
- Behaviour policy
- Code of conduct
- Safeguarding response to children who go missing from education; and
- role of the designated safeguarding lead (including the identity of the designated safeguarding lead and any deputies).

## **Learner Attendance**

- All learners attendance is recorded on a register  
All learners are marked into a register mornings and afternoon, there is also a daily record that hands have been checked (dermatitis )
- Contact is made daily to Schools and Salons for learners attendance learners are aware that they will be monitored for attendance and punctuality
- Communication with Sponsors and Parents  
If we have any behavioural problems the sponsors and parents are contacted immediately. If there are any concerns with bullying this issue is dealt with promptly as we have a zero tolerance policy.
- All bags, phones and property is the learners own responsibly  
There are lockers provided – The Company is not responsible for any personal property
- At Initial interview rules and regulations are explained, read signed and agreed by the learner  
All learners are then aware of what they are and are not permitted to do
- Any Referral form is discussed between relevant staff and learner one-to-one  
This allows relevant members of staff to be aware of any individual learners needs
- Reviews are carried out and progression is recorded and discussed
- The learner and tutor are able to discuss issues regarding their training, attendance, punctuality and teamwork
- Health & Safety Induction between learner and tutor  
The learner is aware of the importance of keeping to the rules and regulations and the consequences if these are broken
- Learning Support Tutor on site  
If learners require one to one support this is available
- Where possible - interaction with older learners  
This allows the school learners to prepare for a working environment
- Incentives for good behaviour

## **Prevent Duty**

All learners are enlightened against the risk of radicalisation and extremism

All staff receives training on delivering Prevent Duty to learners.

All learners receive Prevent Training

Training includes, how to look out for signs of individuals that may be targeted for grooming. Training is repeated throughout the year

Monitoring what you view on social media websites

What and who to contact if you have any concerns

**Review date for this policy 31-07-20**



